



ASSEMBLY COMMITTEE ON JOBS, ECONOMIC DEVELOPMENT,  
AND THE ECONOMY  
Eduardo Garcia, Chair

**DATE:** August 25, 2016

**TO:** Interested Parties

**RE:** *Submittal Period Extended* - Request for Information (RFI) on the question of workforce and business ownership diversity within high technology-based industry sectors.

The Assembly Committee on Jobs, Economic Development, and the Economy (JEDE) is extending the term of the Request for Information (RFI) through November 15, 2016. Information relating to the issue of diversity within the workforce and business ownership structure of high technology-based industries in California may be provided to the JEDE Committee for an additional six week period.

This RFI offers the opportunity for interested individuals, organizations, and businesses to provide background, and to identify public and private actions that have the potential to facilitate greater participation of underrepresented populations on corporate boards, within entry level, advanced, and senior management positions, as vendors, and within the finance sector serving high-technology firms.

Information received through the RFI will be used to develop a background report to the California State Legislature. Among other purposes, the report will form the foundation for Member briefings, oversight hearings, legislation development, and proposals for regulatory modification.

### **Confidentiality**

Information submitted pursuant to this RFI is NOT confidential and is subject to public review.

### **Scope**

Information is being requested on the following:

1. The composition of the workforce in high technology-based industries, with a focus on regions where these firms play a dominant economic roll. Relevant information includes the race, ethnicity, age, and gender. Information can be displayed at either a per-firm basis, or at the aggregate level by size of business, NAISC, and/or other distinguishing features.
2. Workforce requirements for entry level positions in high technology firms, including educational and skill-level requirements.
3. Workforce development programs established by firms to address the lack of diversity within the workforce, including numbers of participants, outreach, and outcomes.
4. Partnerships with local workforce development boards, community colleges, and other entities to establish specific career pathways for employment and business development opportunities in high technology firms in California and other areas of the United States.
5. The composition of firms within the technology supply chain, with a focus on small businesses. Relevant information includes the race, ethnicity, age, and gender of managers and owners.

6. The composition of executive management and corporate boards in high technology firms headquartered in California and other areas of the United States. Relevant information includes the race, ethnicity, age, and gender of management and board membership.
7. Recommendations on the types of public policy actions that would facilitate greater participation of underrepresented populations on corporate boards, within entry level, advanced, and senior management positions, as vendors, and within the finance sector serving high-technology firms.

### **RFI Format**

Information should be provided in a Word or PDF format suitable for printing on an 8.5x11 or 8.5x14 size paper. Charts and graphs should be appropriate for black and white printing. The JEDE Committee does not have access to a color printer.

### **RFI Procedure and Timeline**

All RFI responses are required to be submitted by noon (PST) on November 15, 2016, and be accompanied by a completed RFI Submittal Form.

Electronic responses can be submitted through: [toni.symonds@asm.ca.gov](mailto:toni.symonds@asm.ca.gov) Email submissions will receive an electronic confirmation acknowledging receipt of your response.

Mailed responses can be directed to the:

Assembly Committee on Jobs, Economic Development, and the Economy  
California State Capitol  
Sacramento, CA, 95814

For questions regarding this RFI, please contact:

Toni Symonds, Chief Consultant  
Assembly Committee on Jobs, Economic Development, and the Economy  
916.319.2090  
[Toni.symonds@asm.ca.gov](mailto:Toni.symonds@asm.ca.gov)

### **Background on the JEDE Committee**

The JEDE Committee is one of 31 standing policy committees in the California State Assembly. Its jurisdiction includes issues related to business development, manufacturing, international trade, capital formation, infrastructure, and small business and disabled veteran business participation in state contracting. Among its duties, the JEDE Committee reviews and approves legislation, holds oversight and informational hearings, and conducts research and sponsors meetings on issues related to its jurisdiction.

\*There is a one-page attachment – The RFI Submittal Form.

**ASSEMBLY COMMITTEE ON JOBS, ECONOMIC DEVELOPMENT, AND THE ECONOMY**

**RFI Submittal Form**

<b>Inquiry</b>	<b>Response</b>
<b>Company/Organization Name</b>	
<b>Company/Organization Address</b>	
<b>Company/Organization web page</b>	
<b>Primary Products/Services</b>	
<b>Structure of organization/firm, joint venture, subsidiary, partnership, LLC nonprofit or other relevant structure</b>	
<b>Number of Years in Operation</b>	
<b>Number of Employees</b>	
<b>Contact person and responsible for answering this RFI</b>	
<b>Telephone</b>	
<b>Email</b>	
<b>Itemize documents submitted in the RFI</b>	1.
	2.
	3.
	4.
	5.
	6.
	7.

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